

Le Chateau

1410 Old Post Road (Rt. 35) South Salem, NY 10590

Employment Application

FOR OFFICE USE ONLY

Application Date _____

Start Date _____

Starting Wage _____

ETC Card # _____

APPLICANT INFORMATION –PLEASE TELL US ABOUT YOU – PLEASE ATTACH A RESUME IF YOU HAVE ONE.

| | | | | | |
|---|------------|------------------------------|-----------------------------|---|-------|
| Last Name | | First | | M.I. | |
| Street Address | | | | Apartment/Unit # | |
| City | | State | | ZIP | |
| Home Phone | | Work Phone | | | |
| Cell Phone | | Email Address | | | |
| Date Available | | Social Security No. | | Date of Birth | |
| Position Applied For (Please circle) | Wait staff | Kitchen | Maintenance | Reception | Other |
| Are you a citizen of the United States? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/> | |
| Have you ever worked for this company? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If so, when? | |
| Have you ever been convicted of a felony? | | YES <input type="checkbox"/> | NO <input type="checkbox"/> | If yes, explain | |

EDUCATION – PLEASE TELL US WHERE YOU WENT TO SCHOOL

| | | | | | |
|-------------|----|-------------------|------------------------------|-----------------------------|--------|
| High School | | City/State | | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |
| College | | City/State | | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |
| Other | | City/State | | | |
| From | To | Did you graduate? | YES <input type="checkbox"/> | NO <input type="checkbox"/> | Degree |

REFERENCES - PLEASE LIST UP TO THREE PROFESSIONAL REFERENCES.

| | | |
|-----------|--|----------|
| Full Name | | Position |
| Company | | Phone |
| Address | | |
| | | |
| Full Name | | Position |
| Company | | Phone |
| Address | | |
| | | |
| Full Name | | Position |
| Company | | Phone |
| Address | | |

PREVIOUS EMPLOYMENT – PLEASE TELL US ABOUT YOUR LAST 3 JOBS (MOST RECENT FIRST)

| | | | |
|--|-------------|--------------------|--|
| Company | | Phone | |
| Address | | Supervisor | |
| Job Title | Ending Wage | \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| | | | |
| Company | | Phone | |
| Address | | Supervisor | |
| Job Title | Ending Wage | \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |
| | | | |
| Company | | Phone | |
| Address | | Supervisor | |
| Job Title | Ending Wage | \$ | |
| Responsibilities | | | |
| From | To | Reason for Leaving | |
| May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/> | | | |

EMPLOYMENT UNDERSTANDING

1. I voluntarily give Le Chateau the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation and release from all liability or responsibility all persons, companies or corporations that supply such information.
2. Le Chateau does not discriminate in hiring or any other decision on the basis of race, color, sex, citizenship, national origin, ancestry, veteran status or on the basis of age or physical or mental disability unrelated to ability to perform the work required. No question on this application is intended to secure information to be used for such discrimination.
3. I understand that this application is not an offer, promise, or contract of employment, either expressed or implied. If hired, I understand that my employment is "at will", and either party is free to terminate the employment relationship at any time without cause.
4. If employed, I will be required to complete a Government Employment Verification Form (I 9) and within 3 days provide satisfactory evidence of identity and eligibility for employment.

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature

Date